



# TRENT UNIVERSITY

Peterborough, Ontario, Canada. K9J 7B8

November 19, 2004

Ms. Shantel Ivits, Mr. Derrick McIntosh, Ms. Niiti Simmonds, Mr. Dave Tough  
c/o TCSA President  
Trent Central Student Association  
Champlain College  
Trent University  
Peterborough, ON K9J 7B8

Dear Ms. Ivit, Mr. McIntosh, Ms. Simmons and Mr. Tough,

Further to your letter of October 19, 2004 received October 22 requesting access to information on the DNA Cluster, University offices were asked to search their records for the three years preceding the date of your request. Enclosed are copies of publicly available records that relate to items 1, 2 and 5 of your request that are deemed to be within the control of the University. These documents have been provided by the offices of the President, Vice-President (Academic), University Secretariat, Financial Services, Research and Communications Departments. Records relating to items 4 and 6 of your request are still being assembled and will be delivered to you as soon as possible but hopefully not later than 30 days after receipt of your email dated November 10, 2004.

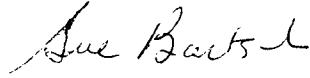
Under section III of the University's *Policy on Privacy Protection and Freedom of Information*, the institution may refuse to disclose a document that falls under one of the exemptions listed in the policy. In processing this request, department heads were advised that any decision not to release a Trent University document must be based on one of the exemptions listed in the policy. A limited number of documents including contracts for services, reports containing commercial information, and parts of Board committee records are not being released in response to your request.

Regarding item 3 of your request, I have been advised that a formal business plan for the proposed DNA project did not exist at the time of your request. This item has been under development during the past month but has not yet received Board consideration. It is therefore being treated as a closed session record at this time.



Also enclosed for information is some general communications material and a summary of the relevant articles and news releases that have appeared in the University's various communications media. If any of these are of interest they can be accessed through the Trent website.

Yours truly,



Susan L. Bartsch  
Privacy protection/freedom of information officer  
748-1011 ext. 1499  
[sbartsch@trentu.ca](mailto:sbartsch@trentu.ca)

c.c. Bonnie Patterson, President and Vice-Chancellor  
Susan Clark, Vice-President (Academic)  
Don O'Leary, Vice-President (Administration)  
Nancy Smith, University Secretary  
Don Cumming, Senior Director, Public Affairs